



# THOMAS MILLS HIGH SCHOOL

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16 July 2020

Dear Parents

## Year 7 – Arrangements for Autumn term 2020

At the end of these extraordinary few months, I am writing to inform you about the beginning of term arrangements for our new Year 7 cohort for September 2020.

A letter to parents issued today from Mr Hurst can now be accessed following this link <https://www.thomasmills.suffolk.sch.uk/public/files/coronavirus-letter-11-from-mr-hurst-16072020-20716103634.pdf> outlining plans for re-opening in the Autumn term. The letter contains a second link to our 'September Re-Opening Manual' (SROM 2) as well as to DfE guidance for Secondary school re-opening. I would encourage you to read this material and raise any questions that might arise from it via our general school email address: [inmail@thomasmills.suffolk.sch.uk](mailto:inmail@thomasmills.suffolk.sch.uk)

As you will see from the letter to parents, **Year 7 (and year 12) only are asked to return to school on Wednesday 2<sup>nd</sup> September**. We are allocating Year 7 an individual day in school as it has not been possible to hold our usual Intake Day and Evening. Therefore, we feel it important to offer our new cohort the opportunity to settle-in and familiarise themselves with the school site and each other in a calm and purposeful way, working with their form tutors and Head of Year for the morning session.

Pupils should arrive by 8:55am please, entering via the Crush Hall doors at the front of school. On arrival Year 7 pupils will be directed to the Main Hall to meet with Mr Hurst, Mr Symes (Head of Year) and their form tutors. We are planning that the morning session will be spent in tutor groups completing a range of activities including a tour of the school, issuing of log-books and timetables, the taking of school photographs and recording of biometric information for the school canteen. Year 7 will attend their timetabled lessons in the afternoon and will finish early at 3:30pm to practice the procedure for joining buses at the end of the school day.

A separate letter informing you of your child's tutor group and House is also being placed in the post to you today.

I fully appreciate that in these challenging circumstances, the transition process has not been ideal, but I would like to thank Mr Symes for all of his efforts in recent weeks to meet with every Year 7 pupil joining Thomas Mills in September either in person or virtually, as well as providing some extremely useful supporting materials.

We very much look forward to welcoming your child to Thomas Mills in September. If you have any additional questions or queries, please do not hesitate to contact us.

Yours sincerely

Miss Louise Armes

Assistant Headteacher (Pastoral)

