

Work Experience Application

When applying for work experience placements some of you may be required to write an application form when applying to your chosen placement. Even if you have secured a placement from a phone call or popping to a business and simply asking, it is still good practice to write an application or a CV for future reference.

What to include.....

- Who are you? Year 10 student at Thomas Mills high school....Don't forget your name!
- Work Experience dates (26th June – 7th July 2023)
- GCSE's you are currently taking
 - Which ones do you enjoy
 - Are they relevant to the career you'd like to pursue or linked to your chosen work experience?
- What you hope to gain from your work experience?
 - Insight into the business as a whole or certain departments.
 - Improve your skills in communication, confidence etc.
 - Meet people in the business and find out their journey
 - Find out what A levels, College, Apprenticeship you may need to do.
- Speak about your hobbies and interests
 - Do they link to your placement
 - Do they demonstrate certain skills
- Is there something specifically about you chosen placement that interests you?
 - Interesting newspaper/social media articles
 - Do you use their products
 - Is there ethos appealing to you

Remember.....You can come and visit us in the Careers Library if you need any help with applications or CV writing.