

WORK EXPERIENCE 2019/2020 – Timeline

Monday 29th June to Friday 10th July 2020

Wednesday 25 th September 2019	Year 10 Assembly to launch WE programme. (consent letters sent out)
Monday 30 th September 2019	Deadline for Parent/pupil consent form.
Thursday 10 th October 2019	CAREERS FAIR
Friday 8 th November 2019	Deadline for Application Forms
November 2019 – December 2019	Miss Whittaker will contact employers, pass on application forms and request placement details.
January 2020 – March 2020	Time to complete paperwork, attend interviews if required or re-apply if first application was unsuccessful.
June 2020	Miss Whittaker will send out reminder emails to confirm placement details. Final details will be given to pupils and parents and an assembly help in preparation. Work experience log books will be issued.
Monday 29 th June – Friday 10 th July 2020	WORK EXPERIENCE PLACEMENTS
Thursday 16 th July 2020	Work Experience Debrief Assembly.