

**THOMAS MILLS HIGH SCHOOL**  
a DfE designated Academy

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Academic Year 2021-2022

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The following pages contain a variety of information  
to supplement this prospectus.

Should you have any questions, please do not hesitate  
to contact the School.

[www.thomasmills.suffolk.sch.uk](http://www.thomasmills.suffolk.sch.uk)

The information and particulars contained in this prospectus relate to the school year indicated and are correct at the time of publication.

It should not be assumed that there will be no change affecting the relevant arrangements or some matter particularised

- a) before the start of, or during, the school year in question; or
- b) in relation to subsequent school years.

**THOMAS MILLS HIGH SCHOOL  
Vision Statement**

***We, the staff and governors, aspire  
to ensure that all our students,  
irrespective of ability  
and regardless of anyone's doubts,  
achieve their potential in full;  
and we aspire in this way to make Thomas Mills High School  
the best in the country.***

**A Charter of Values**

*We, the staff, pupils and governors of Thomas Mills High School, regard the following twelve values as central to our purpose :*

- 1. A love of learning for its own sake*
- 2. Vigour and optimism in embracing the future*
- 3. The intrinsic virtue of persistent hard work*
- 4. Acceptance of personal responsibility*
- 5. Equal value accorded to all persons*
- 6. Courtesy, self-discipline and respect for others*
- 7. A determination to achieve excellence in all we do*
- 8. Honesty, moral courage and integrity*
- 9. Good fellowship*
- 10. Service to others*
- 11. Leadership and enterprise*
- 12. Respect for the traditions and the achievements of the school*

ADMISSIONS INFORMATION
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The pupil admission number for this school is **168**

School's Immediate Catchment Area :

Badingham	Earl Soham	Hacheston & Lower	Marlesford
Brandeston	Easton	Hacheston	Parham
Charsfield	Framlingham	Hoo	Pettistree
Cransford	Great Glemham	Kettleburgh	Saxtead
Dennington (excl. Owls Green)	Glevering	Letheringham	Wickham Market

The Local Authority co-ordinates admissions arrangements. The Trustees have adopted the Local Authority Admissions Policy. Full details of the policy and procedures can be viewed online at [www.suffolk.gov.uk/admissionstoschools](http://www.suffolk.gov.uk/admissionstoschools).

Parents are advised to refer to the detailed policy and procedures. However, they may wish to note that :

- parents may express up to three preferences;
- parents will need to decide on the order of their preference, as the LA will offer parents a place at the school which is their highest ranked preference if a place is available;
- naming the catchment school as second or third preference does not weaken the chances of getting a place at a higher-ranked, non-catchment school (as the authority will offer a place at the school which is the highest ranked preference at which a place is available).

The Local Authority encourages applications online; however, a form, (Common Application Form (CAF1)) may be downloaded from the website given above. This form should be returned to the Admissions Team at the following address:-

Admissions Team, Endeavour House, 8 Russell Road, Ipswich, IP1 2BX. Telephone 0345 600 0981.

The website address for online admission applications is [www.suffolk.gov.uk/admissionstoschools](http://www.suffolk.gov.uk/admissionstoschools)

All applications must be received by the **LOCAL AUTHORITY'S DEADLINE OF**

**SUNDAY 31<sup>st</sup> OCTOBER 2021**

If you applied online, you'll be able to view the outcome of your application on 2 March 2022, the National Offer Day.

If you applied on a paper application form, a letter will be sent to you by second class post on 1 March 2022 with the offer of a school place. You'll receive this letter **after** 1 March 2022.

In the current year, in addition to applications for pupils from the specified catchment area, the Northern Area Admissions Team of the LA received, by the due date, 80 written applications for first preference out-of-area places in Year 7 at this school.

Total numbers joining Year 7 in September 2021 = 174.

In 2018/19 we worked to 196 in Year 7 and 174 in Years 8, 9 and 10.

In 2019/20 we worked to 196 in Year 8 and 174 in Years 7, 9, 10 and 11

In 2020/21 we worked to 196 in Year 9 and 174 in Years 7, 8, 10 and 11

PROPOSED SCHOOL TERM DATES - ACADEMIC YEAR 2022 – 2023

**AUTUMN TERM**

Thursday 1 September to Friday 16 December 2022

**Half Term** : Monday 25 October – Friday 29 October 2021

(Staff Professional Days : Thursday 1 September and Friday 2 September)

**SPRING TERM**

Tuesday 3 January – Friday 31 March 2023

**Half Term** : Monday 13 – Friday 17 February 2023

(Staff Professional Day : Tuesday 3 January and Friday 31 March)

**SUMMER TERM**

Monday 17 April – Friday 21 July 2023

**Half Term** : Monday 29 May – Friday 2 June 2023

(Staff Professional Days : Monday 17 April)

SCHOOL TIMES

8.55	Registration and Assembly	1.00	Lunch
9.25	Period 1	2.00	Registration and Period 5
10.15	Period 2	2.55	Period 6
11.05	Break	3.45	School ends
11.20	Period 3		
12.10	Period 4		

The length of time spent on teaching during the normal school week is 25 hours.

ATTENDANCE

All schools are required by law to differentiate in the registers between authorised and unauthorised absence. Parents would therefore be wise to check with the school before allowing their child to be absent for any reason other than ill health, religious observance or a failure in the school transport system.

If a pupil is absent from school, parents are requested to call the school's Attendance Line as early as possible on the first day of absence. They should leave a message explaining the reason for the absence and/or speak with our Attendance Officer directly. If a pupil is absent without parental explanation, parents will be contacted by text message or telephone by the attendance officer. Parents are also asked to advise the form tutor in advance via a written note in the log-book where a pupil needs to attend an appointment of a medical nature during school hours and to contact the attendance officer on the attendance line 01728 726677. Pupils will be asked to show this note at reception should they need to sign out during school hours.

Attendance is closely monitored. Should a pupil's attendance become a cause for concern, a pupil's form tutor and Head of Year will intervene to discuss strategies for improvement. Should it become necessary, the Education Welfare Officer (EWO) will also be pleased to advise on any matter affecting a child's attendance at school.

Pupils should not be taken out of school for holidays. Only in very exceptional circumstances may permission be given for pupils in Years 7-11 to be absent from school. In such cases a form must be completed in advance (obtained from the School Office or website and returned to the Attendance Officer).

Absence Rates during 2020/21 (these were affected by COVID19 absences)

Total number of pupils of compulsory school age on roll for at least one session to 28/05/2021	916
Percentage of pupil sessions (half days) missed through authorised absence	4.8%
Percentage of pupil sessions (half days) missed through unauthorised absence	0.8%

## BEHAVIOUR

School rules are designed to ensure safety of pupils and their property and to teach consideration for other members of the school community. Staff, pupils and trustees have agreed the following Code of Behaviour.

We should respect each other and treat others in the way we would like to be treated.

We should accept that everyone is different but equally important.

We should always be polite and avoid using language which might offend.

We should allow others to work without disruption.

We should respond helpfully if someone is in difficulty.

We should observe and uphold the school regulations on uniform, jewellery, mobile phone and portable music player usage, drugs, smoking, alcohol and care of the environment.

In addition - parents will also find it helpful to note the following :

In no circumstances may the following be brought into school : any illegal substance, smoking materials including vape devices, alcoholic drinks, fireworks, knives or other dangerous items. Chewing gum is not permitted. Pupils are advised they should not bring in expensive electrical items. Cosmetics, nail polish and jewellery are not permitted except that plain studs may be worn in ears which have been pierced. (These must be removed in PE lessons.) For safety reasons, other forms of body piercing are not acceptable (see also the section "Uniform" on page 11). In view of wide-spread public concern about the dangers of smoking to young people's health, the school will take a particularly firm line with any pupil who fails to comply with school rules by bringing cigarettes or vape devices into school.

Unlike many schools, we permit pupils to bring mobile phones into school as a privilege which must not be abused. Mobile phones should not be seen in pupils' possession throughout the school day; they should not be heard, or used for any form of messaging, nor access to the internet.

We expect the highest standards of behaviour on all school visits and trips and the general rules outlined above apply on school buses. Sixth Form pupils act as monitors on the buses and will report any incidents of bad behaviour. Where seat belts are installed, pupils are instructed to wear them.

Bullying : The school defines bullying as :

*Behaviour which is intended to cause hurt or suffering on the part of the victim and a sense of power and influence on the part of the bully.*

We deplore this type of behaviour and any instance of bullying brought to the attention of the staff will be dealt with seriously.

Where pupils disobey school rules or behave in an uncooperative or irresponsible manner, disciplinary sanctions will be applied.

The range of sanctions will include detention, extra work, being placed on special report or withdrawal from lessons. For repeated or more serious offences, contact will be made with parents, whilst really grave misdemeanours may lead to exclusion from school at the discretion of the Headteacher.

The Trustees' Behaviour Policy is available from the school.

All Trustees' Policies may be viewed on the school website

## CAREERS EDUCATION AND GUIDANCE

Young people face more options than ever before in education, training and employment. We aim to provide high quality careers education and guidance to enable them to make choices wisely, achieve their potential and put their talents to good use throughout their career. We continually look for ways to strengthen and extend our links with training providers and local businesses.

Work Experience is an important element of our Careers Programme. All Year 10 pupils spend up to two weeks in the workplace during their summer term. All post-16 students are encouraged to arrange a placement if their timetables permit.

Our programme aims to help individuals to succeed and to achieve their broader aims by raising their aspirations and equipping them with the skills and knowledge necessary for the future.

## COMPLAINTS

The school follows its own Academy Complaints Procedure approved in March 2021.

In the first instance, particular problems should be referred to the form tutor or Head of Year and later, if necessary, to the Headteacher. We will endeavour to achieve a satisfactory outcome by informal means, if necessary through discussion with appropriate members of staff and the complainant. If, however, the issue cannot be resolved in this way, it may be referred for formal investigation. Further details of the procedures may be obtained from the Headteacher or the website.

## CURRICULUM

A distinctive feature of Thomas Mills High School is the broad and balanced curriculum leading to pupils taking a range of qualifications at GCSE and 'A' Level. Pupils are able to commence their GCSE options in Year 9 enabling subjects to be studied in more depth. This also enables pupils to personalize their studies and, as such, to develop their talents. The school offers a range of GCSE courses including the separate sciences for those who wish to take them.

## EXAMINATIONS POLICY

It is our policy to enable every pupil who will benefit from doing so to pursue the course of study leading to GCSE in Key Stage 4, or to A Level examinations after a one/two-year course in the Sixth Form. In addition, the school provides the opportunity to retake GCSE English Language and Mathematics.

GCSE examinations form the end of Key Stage assessments for most pupils in Key Stage 4 whilst GCSE resit examinations take place at appropriate points of the Lower or Upper Sixth.

For pupils of compulsory school age, the following qualifications are currently offered in the subjects listed. Please be aware that this list is reviewed annually and may change. For further details on examination boards, syllabus names and numbers, please contact Mrs Lomax, Examinations Officer at the school.

### GCSE

Art	German
Biology	History
Business	Computer Science
Chemistry	Latin
Design & Technology – Food and Nutrition	Mathematics
Design & Technology - Resistant Materials	Music
Design & Technology - Textiles	Physical Education
Drama	Physics
English Language	Religious Studies
English Literature	Combined Science: Double Award
French	Spanish
Geography	

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For pupils in the Sixth Form, the following qualifications are currently offered.

### A Levels

Art & Design	English Language	Further Mathematics
Biology	English Literature	Music
Business	French	Photography Art & Design
Chemistry	Geography	Physical Education
Classical Civilisation	German	Physics
Computer Science	Government & Politics	Psychology
Design & Technology	History	Religious Studies
Drama	Mathematics	Sociology
Economics		

### Level 3 technical awards:

Business  
Health & Social Care  
ICT

### GCSE Courses are available in the Sixth Form as follows:

English Language  
Mathematics

### Other Qualifications:

Extended Project  
Community Sports Leaders Award

We reserve the right not to enter students for examinations if they have failed satisfactorily to complete the appropriate course.

**1. Introduction**

This statement of policy has been drawn up to comply with (a) section 33 of the academy's Funding Agreement and (b) Sections 449 – 462 of the Education Act 1996 and is subject to the approval of the Secretary of State. It is reviewed annually by the Trustees in accordance with the *Handbook of Governance* and a summary is published in the school prospectus.

**2. Special Transport**

With the agreement of the School, pupils may at times need to attend an activity which is away from the school premises and which is not provided by the Trustees, such as work experience or community service. Where such a pupil uses transport not provided by the School to travel directly between home and the place of the activity, the parents will be expected to meet the cost of that transport.

**3. Ingredients and Materials**

Parents are asked to make a voluntary contribution towards the cost of consumable materials – food ingredients, fabrics, electronic components and resistant materials. Finished products (pupils' work in Food Technology, Textiles, Art or Design Technology) will become the parent's property.

**4. Instrumental and Vocal Tuition**

4.1 The Trustees will make a charge for providing instrumental and vocal tuition to pupils attending the school. The amount of the charge will be reviewed periodically.

4.2 Pupils who are studying Music as a subject at GCSE or A Level will be required to pay half of the full charge.

4.3 No charge will be made for the first half term's tuition. Thereafter, no charge will be made to a pupil who is in receipt of Pupil Premium

4.4 Remission on grounds of exceptional hardship may also be considered in accordance with paragraph 11 below.

4.5 Entry fees for graded music examinations, (other than Suffolk County Music Examinations) will be charged, as will fees for the services of a professional accompanist.

**5. Optional Extras**

5.1 An 'optional extra' is education provided outside of school time that is not part of the National Curriculum, part of a syllabus for a prescribed public examination that the pupil is being prepared for in school, or part of religious education.

5.2 A charge will be made where the parents have previously agreed in writing to a pupil participating in an optional extra activity.

5.3 An excursion not involving one or more nights away from home will count as an optional extra if less than half the time spent on it (including travel time) falls during school hours. (The expression 'school hours' means those hours when the school is actually in session, and does not include the break in the middle of the school day. The present school hours are: morning 8.55 a.m. to 1.00 p.m. and afternoon 2.00 – 3.45 p.m.)

5.4 A residential visit involving one or more nights away from home will count as an optional extra if the number of school sessions (half days) spent on the visit = less than 50% of the visit. (A 'half day' means any period of 12 hours ending with noon or midnight on any day.) It will not count as an optional extra if 50% or more of the time = school sessions (even if some activities take place late in the evening).

5.5 The charge for an optional extra will be the actual cost of providing it, divided equally by the number of pupils willing to participate. The cost will include travel outside school hours, board and lodging, any

special materials, books, instruments or other equipment required, support staff costs, entrance fees, insurance and the expenses of any teaching staff specifically engaged for the activity.

**6. Board and Lodging**

Where any school activity – regardless of whether or not it is an optional extra – involves a pupil in spending one or more nights away from home, a charge not exceeding the actual cost of board and lodging for that pupil can be made.

**7. Public Examinations**

Details of the Trustees' policy on re-sitting public examinations, re-marking and the requesting of examination scripts, and any charges involved, are to be found in policy No. 39 (Examinations, Re-marking and Re-sits) on our website.

**8. Outside Organisations**

An educational trip or other activity may be offered to pupils by some organisation other than the Trustees. If the activity is during school hours pupils (and any teaching staff involved) will need leave of absence from the school. If such leave is granted by the Headteacher or the Trustees, the outside organisation concerned will charge the parents directly for the service provided.

**9. Losses and Breakages**

If a pupil is deemed to have carelessly or wilfully caused damage to school premises, materials or equipment, or by negligence loses any school property, the parents of that pupil may be asked to make a contribution to the cost of repair or replacement. The School also reserves the right to charge the full cost of any books which are not returned at the end of a course.

**10. Voluntary Contributions**

Nothing in the 1996 Education Act or in the above policy statement prevents the Trustees, the Headteacher or the School in general, from seeking voluntary contributions either for the general benefit of the School or in support of any school activity, whether that activity is in or out of school hours, residential or non-residential. Indeed, without voluntary contributions it would not be possible to run the rich and varied programme of extra-curricular trips so valued by parents and pupils. It may be necessary to point out to parents that a proposed activity will not take place if there are insufficient voluntary contributions.

**11. Remissions**

- 11.1 If the activity concerned is not an optional extra, as explained in paragraph 5 above, parents whose children are in receipt of, or eligible for, free school meals/Pupil Premium funding currently receive 50% of funding for trips.
- 11.2 Any charge made to parents by the School may be remitted, either wholly or in part, on the grounds that payment by the parents would cause them particular and undue hardship having regard to their financial circumstances and to the educational value to the pupil of the activity concerned. The discretion to grant such assistance will be exercised by the Headteacher or other senior staff.

**12. Lockers**

From September 2021, new lockers will be introduced to designated year groups. These lockers can be hired for a charge (£5). Usual remissions can be applied.

## ACADEMY TRUST

### Trustees Appointed by the Members of the Academy Trust

Mrs G Christie (Chair), Mr S Lovett, Mr D Stewart, Mrs S Thorne

### Trustee Appointed by the Local Authority

Vacancy

### Trustees Elected by the Parents

Ms K Archer, Mr M Churchill, Mrs F Edwards, Ms L Hamon, Mr D Horrocks, Vacancy

### Co-opted Trustees

Mrs J Bell, Mrs C Foster, Mrs S Preston

### Associate Trustee

Mr S Foster

### Head Teacher Trustee

Mr P J Hurst

## HOMEWORK

We regard homework as important for all pupils although amounts will vary from year group to year group and from subject to subject. All parents will be given details of the homework expected from their own child and are most strongly asked to ensure that he or she has suitable conditions in which to work. Homework is introduced gradually in Year 7 to aid transition.

Please do not hesitate to contact the school in the event of any query regarding amount, difficulty or time given for homework.

## MEDICAL

Accidents and Illness - If a child has an accident in school we will make every effort to contact parents. If this is not possible we shall consult a local doctor for advice and act upon it. It is important that all parents provide an emergency phone number.

Although the school does have two medical rooms where children can rest or receive minor treatment, it is obviously better in the case of illness if the child can be collected by a parent and taken home.

Administration of Medicines – A mild analgesic (Paracetamol, or Calpol for Year 7) is available on request by pupils for headaches, toothache or menstrual pain for example but not for injuries or inexplicable pains. This request is only granted if parents have signed in advance giving permission for it to happen. Arrangements for the administration of other medication (i.e. antibiotics) can, in certain circumstances, be arranged through the school office. An authorisation form requires completion before any medication can be held and administered in school. We do not encourage pupils to carry any form of medication on them except inhalers or auto-injectors unless it is under prior arrangement.

## PARENTS' EVENINGS

It is of real benefit to all pupils that their parents take the opportunities offered by the school to discuss their progress with teachers and there is at least one Parents' Evening per year for each year group.

Where parents are separated or divorced, it is the school's expectation that those parents will attend our Parents' Evenings together and share appointments with appropriate members of staff. This is standard practice as it ensures, among other things, consistency in the information that is presented to parents. If a formal, legal, agreement makes this difficult to achieve then parents should consult the school. It is difficult anyway to accommodate an appointment with every subject teacher for every child in a particular year as often one teacher teaches more than one group.

## RELIGIOUS EDUCATION AND COLLECTIVE WORSHIP

We recognise the central importance of religious education in promoting spiritual and moral development and offer Religious Studies as a core programme to all pupils throughout the school and as an academic qualification at GCSE and A Level.

We would also remind parents that they have the right to withdraw their child from religious education and collective worship. Any parent wishing to exercise this right should contact the Headteacher who will comply with DfE advice and procedures concerning alternative arrangements.

## SAFEGUARDING CHILDREN

This school is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The Senior Designated Person for Safeguarding is Mr Mark Wheeler, Deputy Head. Copies of the Safeguarding and Child Protection policy are available on request.

## SCHOOL BUSES

Most School Buses are organised by the Transport Section, County Hall, Ipswich and information about entitlement to transport is available from there (Parent Helpline 03456 066173 and <https://www.suffolkonboard.com/school-travel/>). There are also five private buses. All pupils entitled to use school transport will be issued with bus passes which must be carried on every journey and produced on request. Details of current routes are also available from the school. Pupils who use school transport are expected to follow the code of conduct issued by the County Transport Department.

There were significant changes to the County's travel policy for 2019/20 admissions. Further details are available via <https://www.suffolkonboard.com/school-travel/> or on page 42 of 'Admissions to schools in Suffolk 2020/21, A guide for parents'.

## SCHOOL MEALS

Chartwells Catering provides a reasonably priced lunch (based on a cafeteria system) in our own Canteen. Alternatively, pupils may bring their own packed lunch which should be eaten in the Canteen or outside, or pupils may go home for a mid-day meal. We do not permit pupils to get lunch in the town or to leave school premises at lunchtimes.

## Entitlement to Free School Meals

Your child will get free school meals if you receive any of the following:

- Income Support
- Income based Job Seeker's Allowance
- Income related Employment and Support Allowance
- Guarantee element of State Pension Credit
- Child Tax Credit **but no element of Working Tax Credit** and have an annual income (as assessed by HM Revenues & Customs) that does not exceed £16,190
- If you are supported under Part VI of the Immigration and Asylum Act 1999
- Working Tax Credit during the four-week period immediately after your employment finishes or after you start to work less hours per week
- Universal Credit (provided you have an annual net earned income of no more than £7,400 (£616.67 per month), as assessed by earnings from up to three of your most recent assessment periods).

Applications can be completed online via [www.suffolk.gov.uk](http://www.suffolk.gov.uk) or phone **0345 606 6067**.

### SETTING/BANDING

For most of their lessons in Year 7 pupils are taught in mixed ability groups. In Maths and Science and they are grouped according to their Key Stage 2 statutory assessments and our own internal assessments. The ability grouping in these subjects is regularly reviewed and refined as pupils move up the school. At the beginning of Year 8, pupil groups in Maths, Science and Modern Foreign Languages are revised. In all other subjects pupils are taught in mixed ability groups throughout Key Stages 3 and 4.

We keep parents fully informed about grouping decisions and how this affects the tier of entry for which their child will be entered at GCSE. Parents are also kept informed of any group changes during the time their child is taught in sets or bands.

### RELATIONSHIP, SEX AND HEALTH EDUCATION

Relationship, Sex and Health Education (RSHE) is provided through a combination of Science lessons and designated Health Education lessons in Years 9 and 10. The moral issues concerned are also addressed in other subjects, principally Religious Studies. Parents have the right to withdraw pupils from Sex and Relationship Education. We hope they will feel able to discuss the matter with the school, by contacting Mr Mark Wheeler, Deputy Head, first. Copies of the "Sex and Relationship Education" Policy are available from school.

### SPECIAL EDUCATIONAL NEEDS POLICY

The main objective of the school's SEND policy is to offer a clear, coherent way to provide for the special educational needs of as many children as possible in as flexible a way as possible.

Learning Support provision for pupils with Education Health Care Plans, Special Educational needs or additional needs is administered and monitored by the SEND Co-ordinator, Mr N Harvey, Head of Learning Support. We work closely with parents, the LA Special Needs Team and Social Services, educational welfare and voluntary organisations. Copies of the policy are available from the school.

Further information can be found in the SEND information report.

## SPORTING AIMS AND PROVISION FOR SPORT

The school aims to promote sport and physical activity, encouraging the interest and participation of all pupils of all ages through a balanced and varied programme of lessons. The pupils have the opportunity to participate as performers, officials and leaders.

The school is equally committed to the provision of extra-curricular sport, including competitive fixtures, intra and inter school, for all interested pupils, as part of this broad approach to sport, encouraging the development of high-level individual skills, team work and the enjoyment of sporting activity.

The activities include Badminton, Basketball, Cricket, Cross Country, Fitness, Gymnastics, Hockey, Netball, Orienteering, Racket Sports, Rounders, Rugby, Soccer, Softball, Track and Field Athletics, Table Tennis, Tennis and Trampolining.

The House System is particularly important in promoting competitive sport, with the onus on organisation of the participants being the responsibility of elected Sports Captains.

## TUTOR GROUPS

Every pupil registers as a member of a tutor group. The Head of Year and Form Tutor organise a variety of tutorial activities, takes a particular interest in his or her pupils' welfare and progress, is responsible for writing reports and ensures regular communication with parents through the "Log Book". The latter records homework, progress and general information and parents are asked to check it on a weekly basis. We operate a House Merit system, whereby a child performing well in any curriculum subject will receive points towards the award of a certificate.

Parents' queries about their children's welfare, work or future prospects should always be directed in the first instance to the form tutor, or, if necessary, to the appropriate Head of Year.

## UNIFORM

As a school, we aim to uphold high standards of dress and appearance of our pupils. We have been most grateful to parents over the years for their co-operation in this matter and we expect all new parents to support the maintenance of high standards.

All items can be purchased from Messrs Coes, 22 Norwich Road, Ipswich, who will be present to sell school uniform at the new intake evening in July. Identical garments from other outfitters are acceptable except for certain items. These are the navy V-neck jumper and tie, the girls' pleated castle grey check skirt and the PE kit.

### **GIRLS**

Sensible black or brown shoes (not suede, canvas or trainers)

White or navy plain socks or black or navy tights

Pleated (stitched down) skirt in castle grey check, length on or below the knee

OR

mid-grey trousers (straight leg, creased. Not flared or stretch fabric; available from Coes)

White shirt

School tie

Navy V-neck jumper with the school badge and motto. No other motif is acceptable

### **BOYS**

Sensible black or brown shoes (not suede, canvas or trainers)

Black or grey socks

Plain dark grey trousers (not black and not corduroy or denim)

White shirt

School tie

Navy V-neck jumper with the school badge and motto. No other motif is acceptable

***Acceptable fabric for trousers is a woven polyester (65%) and viscose (35%) mix***

If the school deems anything a pupil is wearing is not appropriate for school, it reserves the right to insist the pupil does not wear such items.

**Jewellery :** Ear loops, hooks, large ear rings and nose/septum piercings are not suitable for school. Movement around the school at times becomes congested and such articles of jewellery become a safety hazard. For this reason, we ask students to confine themselves to one stud in each ear and other forms of jewellery are not acceptable. The school reserves the right to insist that pupils remove make-up including nail varnish.

**Hairstyles :** Extreme hairstyles are likely to be a distraction and for this reason we expect students to confine themselves to conventional styles and colours.

**Coats :** Should not be worn in the building but should be left in lockers or carried in a bag.

**Valuables should never be left unattended.**

Pupils are advised not to bring 'iPads', expensive phones, 'iPods' MP3 players, or similar equipment to school.

## PHYSICAL EDUCATION DEPARTMENT

### PE Kit – Girls and Boys

\*\* available only from Coes, the School outfitters

#### Essential Items

Rugby shirt – reversible; navy/emerald green (Akoa)\*\*

Polo shirt – white with navy school badge (Aptus)\*\*

Shorts – navy, plain (microfibre), no stripes

Games socks – navy with emerald green hoops top\*\*

White sport socks

Studded boots

Training shoes (non-marking soles)

#### Optional Extras

Towel

Training top and trousers - (Aptus) navy\*\*

Navy blue base layer

Girls : Navy skort

**The school strongly recommends that students wear mouth guards when participating in rugby and hockey.**

The wearing of shin pads is required for hockey and football.

***Parents are reminded that neither the School, nor the Academy Trust accepts responsibility for any damage or loss to their child's belongings whilst in school.***

***All items of clothing and personal property must be clearly marked with the owner's name.***